

# HOBSONS BAY COMMUNITY FUND

## 'RECOVERY IMPACT GRANTS'

### FUNDING GUIDELINES 2021



#### PURPOSE

Hobsons Bay Community Fund (HBCF) is a perpetual philanthropic fund established to benefit and strengthen the community of Hobsons Bay for present and future generations.

In 2021, the HBCF will focus on the recovery of the Hobsons Bay community from the personal, social and economic toll of COVID-19. The HBCF Recovery Impact Grants Program will fund programs, projects and initiatives that address one or more of the four key priority areas outlined below:

- The mental health of our young people
- Family violence and its impact on women and children
- Building and enabling digital literacy for our older people
- Helping unemployed people in their job-seeking endeavours, with an emphasis on women and youth.

Grant applications of up to \$10,000 must address a need outlined in one or more of the four priority areas identified.

#### 1. Youth Mental Health, with a focus on:

- Projects that provide a safe/culturally inclusive entry point to the mental health system
- Prevention/early interventions/resilience and coping skills building activities with young people.

#### 2. Family violence and its impact on women and children, with a focus on:

- Emergency support and other immediate needs for victims of violence
- Capacity building training.

#### 3. Building and enabling digital literacy for our older people, with a focus on:

- Projects that empower and expand people's access and understanding of digital literacy.

#### 4. Helping generate employment for the unemployed, especially women and youth, with a focus on:

- Innovative approaches to 'job ready' programs that have a demonstrated pathway to employment
- Projects that generate employment, and/or internship opportunities.

## GRANT PROGRAM AIMS

The HBCF Recovery Impact Grants Program aims to support the community of Hobsons Bay as we respond to the impact of the COVID-19 pandemic.

## FUNDING AMOUNTS

A total pool of approximately \$80,000 will be made available for the HBCF Recovery Impact Grants Round 2021, with grants available up to \$10,000.

## TIMELINES

Timeframes are outlined below:

- Applications open: Monday, 15 February 2021
- Applications close: Friday, 26 November 2021 or earlier if funds are exhausted
- Applications are assessed as applications are received.
- Outcomes of grant applications will be notified within 2 weeks of receipt. Successful grant funds will be released following this date.

All projects are due to be completed by 30 July 2023. If projects are impacted by further COVID-19 restrictions, extensions and variations can be discussed.

## ELIGIBILITY: WHO CAN APPLY?

- Any non-profit, club, group, organisation, community centre, neighbourhood house school and other organisations or groups delivering services or programs within Hobsons Bay
- Accepting grant applications from for-profit organisations are not generally within our guidelines, but if a for-profit body is seeking to deliver a charitable project or program, for example in partnership with a not-for-profit or community group, please contact the HBCF Grants Sub-Committee [here](#) to discuss the project before applying.
- Community initiatives require the majority of participants to come from Hobsons Bay
- Applicants will need to clearly demonstrate how their project/program aligns to at least one of the four HBCF Recovery Impact categories
- Sporting Clubs – applications from sporting clubs will only be considered if the sporting activity is done as an integral part of, or is incidental to, a charitable purpose. Please click [here](#) to read more about the criteria specific to sporting clubs.

## ELIGIBILITY: WHO CAN'T APPLY?

- Individuals
- Organisations or groups that deliver projects or programs outside of Hobsons Bay
- Applications from sporting clubs that do not have a charitable purpose. Please click [here](#) to read more about the criteria specific to sporting clubs
- Proposals that would require operating or recurring costs (i.e. wages, utilities, rent, administrative costs, funds for investment or debt servicing etc)
- Capital projects
- General fundraising campaigns or annual appeals
- Proposals with more appropriate alternative funding sources (i.e. fees, sponsorship, service agreements etc), Council or government
- Organisations that have previously received a grant from the HBCF and have not provided a satisfactory Acquittal Report.

## **FUNDING CONDITIONS, REQUIREMENTS & INFORMATION**

- If your application is successful, you will be required to provide the HBCF with a progress report on your project outcomes within the 12-month grant period.
- If your application is successful, an authorised representative from your group/organisation will be required to complete an HBCF Electronic Funds Transfer authorisation form and return it to the HBCF. This information will then be provided to the Australian Community Foundation (ACF).
- The ACF will provide approved recipients with a letter of offer and once returned, will pay grant monies.
- Visit <https://www.communityfoundation.org.au/grants-2/report-on-your-grant> for further information.

## **HOW TO APPLY**

Go to <https://www.hbcommunityfund.org.au/grants/> to download the online Application Form.

## **ASSESSMENT PROCESS**

The assessment process for applications to the HBCF grants program includes:

- Eligibility check
- Assessment and recommendation
- Review panel

## **ASSESSMENT CRITERIA**

In assessing funding applications, the HBCF Grants Sub-Committee will consider adequate dispersion and diversity of proposals both geographically and across cohorts within Hobsons Bay.

## **GRANT SUPPORT**

For further information, or to discuss an idea or opportunity, please email the HBCF Grants Sub-Committee here <mailto:contact@hbcommunityfund.org.au>

Resources to assist groups with preparing a grant application can be found [here](#).