

HOBSONS BAY COMMUNITY FUND

'COMMUNITY SUPPORT GRANTS'

FUNDING GUIDELINES 2021



PURPOSE

Hobsons Bay Community Fund (HBCF) is a perpetual philanthropic fund established to benefit and strengthen the community of Hobsons Bay for present and future generations.

HBCF Community Support Grants are available to support the needs of community-based groups and organisations based in Hobsons Bay that contribute to making our local communities fair, inclusive and vibrant.

Grant applications of between \$500 and \$3,000 must address a need outlined in one of the Fair, Inclusive and Vibrant categories outlined below.

FAIR

- Access to food and housing security
- Equal opportunities for youth in education and employment
- Emergency Aid

INCLUSIVE

- Culturally and Linguistically Diverse (CALD) groups
- Refugees and Asylum Seekers
- Those with a physical or intellectual disability
- Socially marginalised cohorts

VIBRANT

- Physical/mental health and wellbeing
- Positive ageing
- A sustainable environment
- Arts and culture-based engagement

GRANT PROGRAM AIMS

The HBCF Community Support Grants aim to promote a fair, inclusive and vibrant community and promote a social inclusion and fair and equitable access to community participation.

FUNDING AMOUNTS

A total pool of approximately \$20,000 will be made available for the HBCF Community Support Grants Round 2021, with grants available from \$500 to \$3,000.

TIMELINES

Timeframes are outlined below:

- Applications open: Monday, 15 February 2021
- Applications close: Friday, 30 July 2021
- Applications are assessed when the grant program closes on: Friday, 30 July 2021
- Outcomes of grant applications will be notified by Friday, 13 August 2021. Successful grant funds will be released following this date.

All projects are due to be completed by 30 July 2022. If projects are impacted by further COVID-19 restrictions, extensions and variations can be discussed.

ELIGIBILITY: WHO CAN APPLY?

- Any non-profit, club, group, organisation, community centre, neighbourhood house school and other organisations or groups delivering services or programs within Hobsons Bay
- Accepting grant applications from for-profit organisations are not generally within our guidelines, but if a for-profit body is seeking to deliver a charitable project or program, for example in partnership with a not-for-profit or community group, please contact the HBCF Grants Sub-Committee [here](#) to discuss the project before applying.
- Community initiatives require the majority of participants to come from Hobsons Bay
- Applicants will need to clearly demonstrate how their project/program aligns to at least one of the HBCF Community Support Grants' three categories of Fair, Inclusive and Vibrant.
- Sporting Clubs – applications from sporting clubs will only be considered if the sporting activity is done as an integral part of, or is incidental to, a charitable purpose. Please click [here](#) to read more about the criteria specific to sporting clubs.

ELIGIBILITY: WHO CAN'T APPLY?

- Individuals
- Organisations or groups that deliver projects or programs outside of Hobsons Bay
- Applications from sporting clubs that do not have a charitable purpose. Please click [here](#) to read more about the criteria specific to sporting clubs
- Proposals that would require operating or recurring costs (i.e. wages, utilities, rent, administrative costs, funds for investment or debt servicing etc)
- Capital projects
- General fundraising campaigns or annual appeals
- Proposals with more appropriate alternative funding sources (i.e. fees, sponsorship, service agreements etc), Council or government
- Organisations that have previously received a grant from the HBCF and have not provided a satisfactory Acquittal Report.

FUNDING CONDITIONS, REQUIREMENTS & INFORMATION

- If your application is successful, you will be required to provide the HBCF with a progress report on your project outcomes within the 12-month grant period.
- If your application is successful, an authorised representative from your group/organisation will be required to complete an HBCF Electronic Funds Transfer authorisation form and return it to the HBCF. This information will then be provided to the Australian Community Foundation (ACF).
- The ACF will provide approved recipients with a letter of offer and once returned, will pay grant monies.
- Visit <https://www.communityfoundation.org.au/grants-2/report-on-your-grant> for further information.

HOW TO APPLY

Go to <https://www.hbcommunityfund.org.au/grants/> to download the online Application Form.

ASSESSMENT PROCESS

The assessment process for applications to the HBCF grants program includes:

- Eligibility check
- Assessment and recommendation
- Review panel

ASSESSMENT CRITERIA

In assessing funding applications, the HBCF Grants Sub-Committee will consider adequate dispersion and diversity of proposals both geographically and across cohorts within Hobsons Bay.

GRANT SUPPORT

For further information, or to discuss an idea or opportunity, please email the HBCF Grants Sub-Committee here <mailto:contact@hbcommunityfund.org.au>

Resources to assist groups with preparing a grant application can be found [here](#).